



FONDAZIONE MEIS
Museo Nazionale dell'Ebraismo Italiano e della Shoah di Ferrara - National Museum of
Italian Judaism and the Shoah
Via Piangipane, 79-83 – 44121 Ferrara

PUBLIC NOTICE OF CALL FOR APPLICATIONS FOR THE POSITION OF DIRECTOR
OF THE FONDAZIONE MUSEO NAZIONALE DELL'EBRAISMO ITALIANO E DELLA
SHOAH DI FERRARA [Foundation of the National Museum of Italian Judaism and the
Shoah]

A competition is now open for selection of the Director of the Fondazione "Museo Nazionale dell'Ebraismo Italiano e della Shoah" di Ferrara [Foundation of the National Museum of Italian Judaism and the Shoah].

Art. 1. – Fondazione "Museo Nazionale dell'Ebraismo Italiano e della Shoah" [Foundation of the National Museum of Italian Judaism and the Shoah]

The Fondazione Museo Nazionale dell'Ebraismo Italiano e della Shoah (Foundation of the National Museum of Italian Judaism and the Shoah of Ferrara, hereinafter referred to as the "Foundation"), is a private body located in Ferrara, Via Piangipane, 79-83. It is a publicly controlled, private non-profit organization, established in implementation of Article 2 of Italian Law no. 91 dated 17 April 2003, as amended, and founded by the Italian Ministry of Cultural Heritage, Activities and Tourism, the Municipality of Ferrara, Jewish Contemporary Documentation Center in Milan and the Union of Italian Jewish Communities.

In keeping with the provisions in its Articles of Association, the Foundation pursues the management, enhancement, preservation and promotion of the "National Museum of Italian Judaism and the Shoah", established with Italian Law no. 91 dated 17 April 2003, as amended, and works in cooperation with the Italian Ministry of Cultural Heritage, Activities and Tourism to create and adapt exhibits held therein.

Under the auspices of these objectives, the Foundation's institutional goals are to:

- bear witness to the events that have characterized the two millennia of Jewish presence in Italy;
- raise awareness of the history, philosophy and culture of Italian Judaism from its origins, with particular emphasis on evidence of racial persecutions and the Holocaust;
- promote the values of peace and brotherhood among peoples and bring cultures and religions together.

The Foundation also promotes research, educational and scientific documentation activities, working in cooperation with the Union of Italian Jewish Communities and the Jewish Contemporary Documentation Center in Milan.

In particular, the Foundation is responsible for:

- raising the financial resources needed to ensure adequate conservation of the Museum and the cultural assets acquired;
- ensuring the best possible public access to museum activities and the cultural assets acquired;
- organizing educational and outreach activities, events, conferences, seminars, exhibitions, film screenings and performances in the relevant sectors, also working in collaboration with national and international organizations and institutions.

Art. 2 – Role and duties of the Director

Under Article 10 of the Foundation's Articles of Association, the Director:

- is appointed and dismissed by the Board of Directors, after having consulted with the Jewish Contemporary Documentation Center.
- exercises administrative functions and manages the Foundation, within the limits set by the Board of Directors, also proposing and driving the Foundation's objectives and programs.

In particular, in accordance with the directives issued by the Board of Directors, the Director:

- is responsible for planning, directing, coordinating and monitoring all Museum management activities;
- supports the Board of Directors in the preparation of budgets and final accounts;
- prepares the multi-year plan and the annual program of activities for approval by the Board of Directors and oversees their implementation;
- maintains contacts with national and international organizations and institutions to increase the museum collection through new acquisitions, organize temporary exhibits and promote cataloging, study, restoration, communication and enhancement activities;
- manages the Museum's cultural program, making it a vital, inclusive place in pursuit of the mission outlined in the Articles of Association;
- is responsible for the collections, their study, conservation and enhancement, authorizing research activities and publication of the materials on display and/or preserved at the Museum as well as the loan of the Museum's cultural assets for exhibits or shows in Italy or abroad, following the guidelines laid down by the Scientific Committee and approved by the Board of Directors;
- is responsible for direct assignment or licensing of activities and public services to enhance the Museum, according to decisions of the Board of Directors,;
- encourages private cultural donations, even through special agreements with cultural institutions and sites as well as with local authorities; to this end, it promotes awareness raising projects and specific fundraising campaigns, even through crowdfunding;
- conducts and promotes research activities and publishes the results, even telematically;
- proposes to the Scientific Committee and the Board of Directors informational, educational, training and research campaigns related to the Museum's mission and implements the same;
- attends the Board of Directors and the Scientific Committee meetings as a non-voting participant;
- provides advance authorization of the costs incurred by the members of the Scientific Committee to attend duly convened meetings.

Art. 3 - Duration

The appointment will be a fixed-term assignment lasting four years.

Art. 4 – Prerequisites

To participate in this selection, the applicant must meet the following requirements:

4.1. - General requirements:

- a) the candidate must possess full civil and political rights;
- b) have no prior criminal convictions;
- c) be free of any bans or measures which legally preclude employment in public bodies.
- d) not be subject to any of the forms of incompatibility indicated in Italian Legislative Decree no. 39 dated 8 April 2013.

These requirements must be met and self-certified in accordance with articles 46 and 47 of Italian Presidential Decree no. 445/2000, as amended as of the deadline for the submission of applications and must remain in force throughout the entire duration of the relationship; at the time of hiring, these requirements will be formally verified.

4.2. – Academic qualifications and professional skills required:

The ideal candidate must possess the following general profile:

- a) Bachelor's degree or 5-year degree, or equivalent qualification from a college abroad, preferably with specialization in conservation and management, or better in economics and management of cultural heritage. The educational qualifications obtained abroad must be recognized by the Italian government.
- b) specific knowledge of the history and culture of Italian Judaism and the Holocaust;
- c) several years' experience in the organization and management of public or private cultural facilities, preferably a museum, or in prestigious assignments for scientific coordination;
- d) experience in the management and organization of human resources;
- e) experience in fundraising;
- f) several years' experience in the management of institutional relations, both internal and external, and in international cultural relations;
- g) good knowledge of Italian, English and Hebrew.

The academic qualifications referred to in subparagraph a) shall be met and certified at the date of the deadline for the submission of applications.

The requirements in terms of professional skills indicated at letters b), c), d), e), f) and g) shall be adequately documented, as specified in art. 5.

Art. 5. Terms and conditions for submitting applications

This notice and the attached documents shall, from the date of publication, be freely available in unrestricted, direct form at the website www.meisweb.it and can be requested at the Foundation's own address.

Applications must be **received no later than 1:00 pm, 29 February 2016** as follows:

- a) by direct submission of the application and related documents, written on plain paper exclusively using the form enclosed with this notice, addressed to Fondazione Meis – Museo Nazionale dell'Ebraismo Italiano e della Shoah – Via Piangipane, 81 - 44121 Ferrara. The application may be hand delivered during hours when the Museum is open to the public: from Monday through Friday

from 9:00 am to 1:00 pm. When the application is submitted, a copy of the title page of the application bearing the Administration stamp, protocol number, date and the initials of the operator will be issued;

b) by courier or postal service registered, return-receipt letter delivering the application and accompanying documentation, written on plain paper exclusively using the form enclosed with this notice, to the address indicated above at letter a). The sealed external envelope of applications delivered by courier or by mail must bear the words “Candidatura per la nomina a Direttore della Fondazione Museo Nazionale dell’Ebraismo Italiano e della Shoah” (Application for the position of Director of the Foundation of the National Museum of Italian Judaism and the Shoah).

Each mode of application must contain a curriculum vitae, dated and signed with authorization to process data in accordance with Italian Legislative Decree. no. 196/2003 and containing references where any communications are to be sent. In particular, the curriculum must provide precise indication of the candidate's educational qualifications, date and institution from which they were attained, and indication of any professional training courses, specializations, doctorates or other education qualifications held; for prior professional experience, indication must be given of the positions held and related duties, the agencies, sites and periods during which these activities were carried out. In addition, a photocopy of a valid identity document must be included.

Applications received by fax or telegram or received without the attached curriculum will not be considered.

The Foundation has the right to seek clarifications and/or request integrations to the documentation submitted by the candidates.

Art. 6 - Compensation and conditions

The Director position in question shall be subject to the National Collective Agreement for Tertiary Sector Executives and the compensation and conditions envisaged therein shall be applied.

Art. 7 – Appointment

Candidate selection shall be made by an Evaluation Committee appointed by the Foundation Board of Directors through assessment of the qualifications presented. The Foundation reserves the right to call the candidates in for an interview.

The Foundation Board of Directors shall identify and appoint the Director at its sole discretion, on the basis of the final report presented by the Evaluation Committee.

The successful candidate shall be notified by registered, return-receipt letter.

Art. 8 – Processing of personal data

The personal data provided by the candidates shall be collected and processed by the Foundation, even by computer, in accordance with the provisions contained in Article. 13 of Italian Legislative Decree no. 196/03 (regarding the protection of personal data) as a function and for the purposes of the selection and hiring process, or for other employment-related purposes.

Failing to provide the mandatory data required to assess the prerequisites for participation will result in exclusion from the selection.

The signature at the bottom of the application implies tacit consent authorizing the Foundation to processing the candidate's personal data, including sensitive data. The interested parties enjoy the rights outlined in Article 7 of the aforementioned decree.

The controller of the data is the Fondazione Museo Nazionale dell'Ebraismo Italiano e della Shoah (Foundation of the National Museum of Italian Judaism and the Shoah).

Art. 9 - Body having jurisdiction for appeal procedures

In case of disputes, the court of competent jurisdiction is Ferrara, since arbitration is not envisaged.

Art. 10 - Final Provisions

Submission of the application implies acceptance of all the conditions outlined in this notice of selection.

The Foundation reserves the right, should it deem it advisable, to modify or withdraw this notice.

This notice shall be published on the Foundation's website from 12 January 2016 to 29 February 2016, deadline for the submission of applications, as well as on the website of the Municipality of Ferrara and on municipal notice board of Ferrara.

Ferrara, 11 January 2016

THE PRESIDENT
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